

Zuleika Rodríguez Hernández

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Education:

Interamerican University of Puerto Rico, Metropolitan Campus
Masters in Art, Counseling Psychology
3.94 GPA (AUG. 2013 – MAY 2017)

University of Puerto Rico, Bayamón Campus
Bachelor of Business Administration, Major in Marketing
Magna Cum Laude (AUG. 2006 - MAY. 2011)

Licenses:

Permanent License, Puerto Rico Board of Psychologists Examiners, (JUN. 2019)

Real Estate Broker, Tiri Real Estate Institute, (AUG. 2017)

Experience:

REAL ESTATE BROKER | KELLER WILLIAMS GRAND HOMES | OCT. 2017 – PRESENT

- Act as an intermediary in negotiations between buyers and sellers, representing one or both parties.
- Advice clients on marketing conditions, prices, mortgages, legal requirements and related matters.
- Interview clients to determine their needs on buying or selling properties.

PRACTICING STUDENT | PROGRAMA VIDA Y ESPERANZA / CENTRO DE ESPERANZA, LOIZA | JAN. 2016 – DEC. 2016

- Psychological evaluation: administration of tests and scales (EIWN-R-PR, Bender Gestalt II, Berry Buktenica), correction, report writing, report discussion and recommendations.
- Psychological therapy sessions to children, teenagers and couples.
- Workshops to children and teachers: research, coordination of the workshops in the different venues, preparation and administration of a pre-test and post-test, interpreting and writing of qualitative and quantitative data of the pre-test and post-test.
- Learned about the administration, correction, interpretation and report writing of The Children's Depression Inventory Kovacs and Kaufman Assessment Battery for Children K-ABC II.

**PRACTICING STUDENT | CLÍNICA INTERAMERICANA DE SERVICIOS
PSILOCÓGICOS / INTERAMERICAN UNIVERSITY OF PUERTO RICO | AUG.
2015 – DEC. 2015**

- Psychological evaluation: administration of tests and scales (EIWN-R-PR, Bender Gestalt II, Berry Buktenica, etc.), correction, report writing, report discussion and recommendations.
- Learned about the administration, correction, interpretation and report writing of Vineland Adaptive Behavior Scales, Second Edition; and the Inventario de Comportamiento Escuela.

**ADMINISTRATIVE ASSISTANT I | CONTINUING EDUCATION DIVISION AND
PROFESIONAL STUDIES / UNIVERSITY OF PUERTO RICO BAYAMÓN
CAMPUS | JULY. 2011 – JUNE. 2015**

- Analyze websites and academic offerings of the division of private and public universities
- Preparation and conduction of Power Point presentations.
- Marketing and media management, event coordination and social media administration.
- Support and provide service to the reception area, assisting students, professors and co-workers.
- Assistance in programming continuing education courses.

Skills & Abilities:

PERSONAL & COMUNICACION

- Bilingual: Strong communication and writing skills in Spanish and English.
- Psychology: personality and cognitive evaluations, therapy and workshops.
- Encouraging and maintain a positive work environment for the good of the teamwork.
- Computer skills (MS Word, MS Power Point, Outlook, etc.)
- Marketing: Research investigation, analysis, brand promotions and sales, event coordination, presentations.
- Service oriented.
- Good presence and business etiquette.

LEADERSHIP

- Ability to solve problems and quick decision making.
- Team leader